



Program Facilitator

The North Texas Entrepreneur Education and Training Center's mission is to educate and empower aspiring and startup Entrepreneurs with the knowledge, tools and resources needed to start, grow and sustain in business. Through various programs, workshops and trainings, we work with local stakeholders and subject matter experts to administer programs that will help participants achieve their next level of success.

Role of a Facilitator

The role of a Facilitator is to provide instruction for chosen subject matter(s) as part of the centers Entrepreneur Development Program. Programs are offered in 8-, 12- and 16-week sessions with various topics represented each week. Facilitators can choose which subject matter they would like to facilitate, and can be assigned to that subject matter across multiple cohorts if they choose to do so. Sessions can be offered in the following time frames, and may be performed in-person or via a virtual platform (depending on the organizational need)

- 1 evening per week from 6:00pm-8:00pm
- 1 morning per week from 9:00am-11:00am
- Saturday mornings from 9:00am-11:30am

Facilitators will be provided session topic and objectives and will be asked to provide content focused on the information provided with supporting "homework" or a post session task.

Requirements

- Prior professional experience in the subject matter interested in Facilitating
- Must be or has been an Entrepreneur or closely familiar with the Entrepreneur process
- Proven experience providing content to participants in speaker/facilitator role

Working Conditions

Depending on the format of the session (in-person or virtual), Facilitation will be done accordingly. If in-person, Facilitator will be asked to arrive to the session site no later than 30 minutes prior to the start of the session to set up and prepare. If virtual, visual presentation should be prepared to capture and maintain participants attention. Access to the session will be at the discretion of the program administrator.

Sessions should be conducted in an engaging manner. It is asked that the sessions not be conducted in lecture style, but rather conversational engagement among session participants.

Compensation

Facilitators will be paid at a rate of \$25/hr/session not to exceed \$100/session

Materials, services or products offered by the North Texas Entrepreneur Education and Training Center or its affiliates are available as a resource for you to grow your business. The information, training and resources provided does not guarantee a successful business, however, Clients must perform your "due diligence" and is required to invest adequate participation in this effort. The North Texas Entrepreneur Education and Training Center nor its affiliates will be held liable for lack, loss, or perceived adverse achievement associated with the business venture. **CONFIDENTIALITY NOTICE:** The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.